



Swimming Taranaki Board Meeting – Minutes

Venue:	55b Karina Road	Date:	19/01/22	Time:	6.00pm
In attendance:	Lisa Goble, Jo Wood, Tracey Knofflock, Sasha Reid, Fiona Lacey				
Apologies:	Donna Bouzaid				


Item	Discussion	Moved/2nd	Responsibility
Conflict of Interest	No conflicts to note		
Confirmation of Previous Minutes	Minutes from meeting held on 14 th December 2021 were read and accepted.	Lisa/Jo	
Matters Arising	Tracey Knofflock was not at last meeting Fiona Lacey and Kayanna Keenan were both at the meeting.		
Strategic Plan	No review required this month.		
Policies	<ul style="list-style-type: none"> To formally adopt SNZ Covid 19 Vaccination policy as circulated but updated regularly Add covid-19 vaccine requirements to meet flyers 		Sasha
Health & Safety	<ul style="list-style-type: none"> No issues to report 		
Financial Report	<ul style="list-style-type: none"> Moved that the Financial Report be read and accepted and accounts approved for payment. Capital Grant to Toi Foundation to be submitted in next funding round Changing of bank interest rates for ST account Funding for Opens and Nags from Pelorus received Current suppliers approved for payment \$1,587.51 	Tracey/Fiona	Sasha
Technical Report	Actions to follow up: <ul style="list-style-type: none"> Club meetings to be attended by TC to be informed of technical requirements and what their role is (April 2021) Sharing of officials documentation within clubs 		

Records Officer Report			
Taranaki Events	<ul style="list-style-type: none"> Stroke Clinics – differ to another date when calendar does not clash with other events Junior Champs – 19 March 2022 — Aimee previously suggested changing dates to not fall on WOMAD weekend, board decided that there was no other weekend this would realistically be able to change to – keeping the dates as scheduled. Summer Series – require vaccine passports for those aged 12 years and 3 months or older, email clubs to organise having someone to monitor at door 	Tracey/Lisa	Sasha Sasha
Flannagan Cup	<ul style="list-style-type: none"> Board representative to join FC committee Date change to the 14th March Someone from board is to attend FC meeting on 31st January Rowan to join next TS board meeting 		
National Events	<ul style="list-style-type: none"> Board approved to apply for funding from Southern Trust For Div 2 In Dunedin 	Tracey/Fiona	Sasha
Transfers	<ul style="list-style-type: none"> No transfers on agenda 		
General Business	<ul style="list-style-type: none"> Public liability insurance – this needs to be arranged for FC, Bank Signatories to be updated for TSB bank as per the list below <ul style="list-style-type: none"> - Signed by both yourself and Tracey and potentially another outgoing signatory to confirm changes as Tracey is currently loaded as a delegate and not a signatory. - Confirms address of the entity to be (Yourself of Tracey’s physical address). 157c Heta Road, Highlands Park - Confirm who is to be removed as signatories We wish to remove Tania Stockman, Rowan Williams and Sue Darney as signatories 	Jo/Fiona	Kayanna

	<ul style="list-style-type: none">- Confirm who is to be added (if you have found your new administrator/secretary/treasurer). We wish to add Lisa Goble, Tracey Knofflock and Sasha Reid to be added as signatories. Please also add that Tracey is changing from being a business bank delegate to a signatory.- Confirm who are the signatories/controlling officers are going forward – yourself and Tracey (potentially maybe new administrator) Sasha Reid, Lisa Goble and Tracey Knofflock- Confirm who holds online banking access and who is to be the main super-user Sasha Reid- Signed by existing signatories Tania Stockman and Lisa Goble		
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Meeting Closed: 7.45pm

Next Meeting: Zoom - 9th of February 2022

Signed as a true and correct record: 

Dated: 9 February 2022.